

**DARE COUNTY AIRPORT AUTHORITY
MINUTES of the
February 25, 2009 Meeting**

Chair Davidson called the February 25, 2009 meeting of the Dare County Airport Authority to order and led in the Pledge of Allegiance.

Members Present: Charles Davidson, David Harden, Richard Johnson, George Henderson, Steve Evans, Jack Shea, Dwight Burrus, George Wood and Linda Willey

Members Absent:

Also Attending: Robert Benson, Airport Director, Robert Hobbs, Airport Authority Attorney, David Daniels, Liliana Noble, Airport Staff.

Members of the public in the audience: Steve Bright and John Massey, Talbert & Bright, Inc.; Linda Putman, The Coastland Times; Andy Rosman, Barrier Island Aviation.

PUBLIC COMMENTS: No comments

TALBERT & BRIGHT – John Massey and Steve Bright:

Mr. John Massey updated on the T hangar project. The hangar project is complete. The prefinal inspection was last week and we came in under budget. There are a few minor details to take care of but the hangars are ready for occupancy. They will come back in a couple of months to put a seal coat on the pavement.

Director Benson informed the board that we have been advertising the new hangars at \$310.00 and we have one tenant ready to move in.

Willey questioned if we should advertise with an introductory rate.

Director Benson stated \$310.00 was at the market price and did not feel we should lower the rate at this time that he felt it was just the economy. He suggested waiting a couple of months and if we continue to have problems, then we will review it again.

CLOSED SESSION:

MOTION: Jack Shea motioned to enter closed session pursuant to G.S. 143-318.11(a)(5) to establish or instruct the Airport Authority staff or negotiating agents concerning the position to be taken by or on behalf of the Airport Authority in negotiating the price and other material terms of a contract or proposed contract for the acquisition, by purchase, option, exchange, or lease, of the following real property: (1) Scarborough Square Roanoke Island. Owned by John Wilson and William Parker

SECOND: David Harden

DISCUSSION: No discussion

OPPOSED: None

OUTCOME: Carried

The authority came out of closed session with no action taken.

ATTORNEY REPORT: No report

CHAIR'S REPORT:

Chair Davidson stated he was still working with the FAA in Atlanta on the instrument approach to runway 5 and would update as he received the information.

DIRECTOR'S REPORT: See attached report

- Presented the proposed fee schedule to the board for their review.
- NCAA Legislation Day/conference – Wednesday March 5, 2009. Asked if anyone was interested to let him know.
- Presented the grant agreement for State Airport Aid Project 36244.46.4.1 (Land Acquisition for Runway 23 Approach) and resolution for approval/adoption. (See attached)

MOTION: Dwight Burrus motioned to approve the grant agreement for State Airport Aid Project 36244.46.4.1 (Land Acquisition for Runway 23 Approach) in the amount of \$100,000.00 not to exceed 90 percent of the non federal share of the final eligible project costs and adopt the resolution as presented.

SECOND: Jack Shea

DISCUSSION: No discussion

OPPOSED: None

OUTCOME: Carried

Chair Davidson questioned the flow fee on the fee schedule.

Director Benson explained it is part of the service charge we pay that we convey to the customers but he will look into this matter and report back to the board at a later date.

CONSENT AGENDA:

- January 28, 2009 Minutes
- Committees

MOTION: Jack Shea motioned to approve the Consent Agenda
SECOND: George Wood
DISCUSSION: No discussion
OPPOSED: None
OUTCOME: Carried

COMMENTS FROM THE AUTHORITY MEMBERS:

David Harden requested a time to come to the airport for a tour and asked any members interested to let him know.

Linda Willey asked Steve Bright about the stimulus package and what we could do to get funds to take care of needs on the airport.

Mr. Bright stated he has heard that there is approximately \$1.1 million in the stimulus package for airports. In the Southern region which is where most of our funds come through Washington and Atlanta they are going to get about \$60 million of that stimulus money for all airports. But he has heard that a lot of the funds will be going to air carrier airports and not much too general aviation airport. He stated we needed to stay in touch with our state representatives in Washington and keep them informed of our needs.

Dwight Burrus stated he has been approached twice by 2 people recently that own airplanes and wanted to move to Hatteras and wanted to station their airplanes at Dare County Airport and both times they said aren't their prices for the hangars terribly high. The Authority will take this into consideration.

MOTION: Jack Shea motioned to adjourn
SECOND: David Harden
DISCUSSION: None
OPPOSED: None
OUTCOME: Carried

Crystal Sidwell, Clerk to the Board
Dare County Airport Authority

The following are highlights from the past month February, 2009:

- We have discontinued the eviction proceedings on the tenant of Lot #18, 164 Etheridge Road, Manteo, NC. Again, the tenant has made payments to bring their account close to current. We have extended the time frame 30 days for them to completely pay what is owed. The individual is subject sporadic employment and is making payments as able.
- John Massey (Talbert & Bright), Ray Rawls of Heaton Construction, Robert Benson, Airport Director and David Daniels, Airport Superintendent conducted a post construction hangar inspection Wednesday, 18 February 2009. With the exception of a few items, the hangars are ready for occupancy. A certificate of occupancy was issued on 2/20/2009. We are working diligently (contacting people on the waiting list and listing in the local news papers) to get the hangars rented. We have not been getting the response we anticipated. We believe that this is due to the current economic state of affairs.
- AeroStar Environmental, Inc, Jacksonville, Florida is installing monitoring wells underground in the area off the south-west edge of runway 5-23. This work is part of the underground fuel tank removal project, and will continue until the middle of next week (2/25/2009). Appropriate NOTAMS have been published advising of personnel and equipment on the airfield and equipment has been appropriately marked. The company's on site principal (Karen King) is in close communication with airport operations.
- Piowaty, North Carolina Rotor & Wing, LLC (www.ncrotorandwing.com), Louisburg, North Carolina is tentatively interested in conducting helicopter tours out of DCRA in the near future. Representatives from the company have visited us over the past week as part of their research and development efforts. We will keep you informed as they explicitly express their intentions.
- Stimulus Package: We sent the attached (TIP Project Listing & Property Purchase Approval letter from NCDOA) via fax & email to staff member(s) of Senator Richard Burr (Ms Katie Landi) and Congressman Walter Jones (Joshua Bowlen). I coordinated with Robert Hobbs prior to sending this information. We did this to put DCRA on the radar scope for funding from the stimulus package. Both camps acknowledged and responded that they would use their influence to garner funds as they became available. We will keep you informed as things develop.
- Airfield Markings: The weather has prevented NCDOT/DOA from completing the airfield marking project started in December, 2008. The following items still need to be completed:

- 1) Runway 5 Threshold Bar
- 2) Runway 5 Threshold Markings (eight stripes)
- 3) Runway 5 designation marking
- 4) Runway 5-23 Centerline
- 5) Runway 5 Aiming Points
- 6) Remarketing all of Runway 5 Displacement Markings
- 7) New Enhanced Hold Lines (for consistency, all hold lines throughout the airport will be enhanced)
- 8) Other possible items include Taxiway Centerlines, Runway Shoulder Markings, addressing the large cracks on your apron, etc.

As the weather changes for the better i.e., warmer temperatures and calmer winds we will be able to complete the work. We anticipate all of the work completed by the end of next month, March, 2009. Note: this project is funded by the NCDOT/DOA.

Flight Approaches to DCRA: There are no updates on this situation to forward at this time. I did attend the quarterly Dare County Bombing Range Advisory Council (DBRAC). I described the recent aircraft accident and highlighted the problems with the GPS approach through the restricted airspace. I also advised them that there would possibly be more involvement from the FAA as the issue is revisited.

NCAA Legislation Day/Conference: Wednesday, March 5, 2009, is Legislation Day in the state of North Carolina. The NCAA is encouraging participation/ attendance in Raleigh. Essentially Legislation Day provides a venue for all to present/argue their case for funding, policy updates, etc. Accordingly, NCAA encourages us to begin speaking to your local representatives regarding these important issues. I forwarded the email containing the necessary information and attendance applications. I recommend that we establish a contingent to attend. Please review, and offer recommendations.

The NCAA Annual Conference is on the radar (4/20/2009 – 5/1/2009) in Concord, North Carolina. Considering the current budgetary state of affairs, we may not want to send the same contingent as last year. Please let me know if you are interested in attending.

Operational numbers (flights @ DCRA) for the month: February 2009

General Aviation (GA): 228

Local GA: 196

Iterant: 169

Military: 20

Current Fuel Prices:

JetA: \$4.00

AvGas: \$3.80

Self Serve: \$3.30

Sold:

JetA: 2,177 gallons

AvGas: 3,369 gallons

Self Serve: 1010 gallons

Budget:

We have sent you preliminary estimates for the operating (fund 94) and cemetery (fund 96) where we anticipate lowering and increasing various line items. We are deficient several items including transfer for primary government & indirect cost per capita. We get these numbers from county finance; they should be available end of next month 3/3009. Please review the spread sheets for these funds. You also have a proposed fee schedule as well which includes an overall 5% percent increase for most fees. We attempted to use round figures for the ease of processing and payment. We also propose removing limitations on the Director in carrying out the budget.

Proposed fuel cost ordinance:

- Charge \$1.20.00 above cost for AvGas.
- Charge between \$1.20.00 to \$1.40 above cost for Jet A (depending on current market).
- Attempt to keep prices competitive with local surrounding aviation facilities.
- Never charge more than \$2.00 above cost regardless of preceding factor.